



MINISTRY OF INDUSTRY, COMMERCE, AGRICULTURE AND FISHERIES

The Ministry of Industry, Commerce, Agriculture and Fisheries is inviting suitably qualified persons to fill the post of **Chief Executive Officer (National Fisheries Authority)**

JOB PURPOSE

The Chief Executive Officer (CEO) is responsible for providing strategic advice to the Board of Directors on any matter relating to the Authority and develops for the approval of the Board, strategic direction and positioning to address current and emerging issues impacting the fisheries and aquaculture subsectors.

As the head of the Authority, the CEO actively leads and influences the implementation and achievement of the current and future strategic and operational plans in accordance with the approved corporate plan. This is achieved through strategic leadership, management and technical oversight of the National Fisheries Authority and involves coordinating the work of the Authority to ensure effective facilitation of consensus decision-making, strategic thinking and team building, as well as developing policies and strategies to ensure the sustainable management and development of the fisheries and aquaculture subsectors.

The incumbent is also required to ensure compliance with relevant fisheries and aquaculture related bilateral and multi-lateral arrangements (conventions, treaties, agreements, etc.) to which Jamaica is a Party.

KEY OUTPUTS

- Strategic direction established; plans and budget developed, reviewed and implemented
- Fisheries and aquaculture strategies, policies and management plans developed and supported
- Obligations under international law, regional and international arrangements facilitated and implemented
- Reports prepared
- Fisheries and aquaculture related regulations enforced
- Policy and technical advice provided
- Programmes for sensitizing stakeholders and staff developed and implemented
- Relationship with stakeholders developed and maintained
- Meetings, workshops and seminars attended and conducted
- Staff coached, mentored and trained
- Staff performance monitored and evaluated

MINIMUM REQUIRED EDUCATION AND EXPERIENCE

- Master of Science Degree in Agriculture, Fisheries, Marine Biology or a related field or equivalent Qualifications.
- At least five (5) years' experience in a senior management capacity.
- At least ten (10) years overall experience in the field.

SPECIAL CONDITIONS ASSOCIATED WITH THE JOB

- Position involves field work (fishing beaches, fish landing sites, fish processing establishments and aquaculture farms island-wide).
- Requires travelling at sea to offshore areas such as Pedro and Morant Cays.
- Required to work on weekends and public holidays, on occasions.
- Required to work well beyond 8 hours on normal work days.

- Required to travel overseas to regional and international meetings as well as bilateral negotiations with other countries.
- Subject to high stress, challenges and crises which require response at very short notice.
- Harsh working environment (e.g., aquatic and off shore areas) and hostile clientele.
- May be exposed to threats to personal safety.
- May be exposed to corrupting influences.

AUTHORITY

- Signs cheques and authorizes payment vouchers.
- Certifies travel and subsistence claims.
- Approves procurement methods for goods and services.
- Approves expenditure within budgetary allocation.
- Authorizes the movement of fish, equipment, material and supplies.
- Resolves customer and staff discrepancies and problems.
- Recommends infrastructural changes and/or expansion projects.
- Approves leave, disciplinary action and promotion of staff according to established human resources policies.
- Hires and dismisses staff.
- Authorizes officers to function as Observers aboard fishing vessels and other conveyance.

Details of the post can be obtained from the website of the Ministry of Industry, Commerce, Agriculture and Fisheries (micaf.gov.jm).

Applications accompanied by resume should be submitted no later than **June 26, 2020** to the:

- **Senior Director**
Human Resource Management and Development Division
Ministry of Industry, Commerce, Agriculture and Fisheries
Hope Gardens
Kingston 6
Email: hrm@micaf.gov.jm

Please note that we thank all for responding, but only short-listed applicants will be contacted.